

# Blue River Park & Recreation District

Regular Board Meeting Minutes  
January 14, 2026

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## 1. Call to Order

The meeting was called to order at 6:07 PM.

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## 2. Roll Call

### Board Members Present:

- Shanon Goodpasture-Lehr
- James Parks
- Melanie Stanley
- Kristin Gustafson

### Board Members Absent:

- None

### Others Present:

- Ken [last name not provided], Community Member
- Media representatives

**Meeting Location:** O'Brien Memorial Library / Remote Call-In

*A quorum was present.*

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## 3. Approval of Agenda

Motion: James Parks moved to approve the agenda.

Second: Shanon Goodpasture-Lehr

**Vote:**

- Shanon Goodpasture-Lehr — Aye
- James Parks — Aye
- Melanie Stanley — Aye
- Kristin Gustafson — Aye

Motion passed.

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#### **4. Approval of Minutes**

Approval of prior meeting minutes was postponed to the next meeting.

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#### **5. Public Comment**

No formal public comment was recorded.

*Note: Public comments are limited to three minutes and are welcomed at the beginning of each regular meeting.*

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#### **6. Park Status Report**

##### **a. Broken Swing Repair**

- Replacement parts have been ordered by James Parks.
  - Repair will be completed upon receipt.
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##### **b. Log Preservation Project**

- Melanie Stanley will follow up with Seth O'Hare and provide an update to the Board via email.
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##### **c. Hazard Tree Removal**

- Additional trees have been removed.
  - Wood from smaller sections will be made available to volunteers for firewood.
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#### **d. Project Management / County Coordination**

- The Board discussed prioritizing hiring an **Owner's Representative** prior to hiring a Project Manager.
  - A Request for Proposals (RFP) process will be developed for project management services.
  - The District will send its previously drafted letter to Matt McRae and invite him to attend an upcoming meeting in person.
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#### **e. Septic System Installation**

- A new 3,000-gallon septic system has been fully installed.
  - The existing smaller system will remain in use for RV or food cart purposes.
  - Additional materials (rock) are available for future use.
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#### **f. Board Vacancy Posting**

Motion: Melanie Stanley moved to post notice of one open Board position and begin accepting applications.

Second: James Parks

#### **Vote:**

- Shanon Goodpasture-Lehr — Aye
- James Parks — Aye
- Melanie Stanley — Aye
- Kristin Gustafson — Aye

Motion passed.

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#### **g. Park Cleanup Day**

- The Board discussed scheduling a cleanup day on or around February 19.
- Coordination may occur with McKenzie River Trust's planned event.
- Alternative scheduling for a weekend (10:00 AM – 2:00 PM) was also discussed.

#### **Action Items:**

- Melanie Stanley will contact local partners regarding participation.
  - James Parks will confirm date and time.
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## **h. Trail and Bridge Coordination**

- Kristin Gustafson will contact Darren [last name not provided] to explore coordination with the U.S. Army Corps of Engineers regarding trail and bridge work.
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## **7. Officer Reports**

### **a. Secretary's Report**

- No formal report presented.
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### **b. Treasurer's Report**

#### **Financial Action:**

Motion: Shanon Goodpasture-Lehr moved to transfer \$1,000 from the Oregon State Treasury account to the checking account to pay current bills.

Second: James Parks

#### **Vote:**

- Shanon Goodpasture-Lehr — Aye
- James Parks — Aye
- Melanie Stanley — Aye
- Kristin Gustafson — Aye

Motion passed.

- The Board noted a higher-than-expected water bill (\$141.04) and discussed:
    - Reviewing the commercial base rate
    - Investigating a potential leak
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## **8. Financial Planning**

- Shanon Goodpasture-Lehr will contact a representative from McKenzie Valley Wellness to explore partnership opportunities for accepting tax-deductible donations through a nonprofit.
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## **9. Other Business**

- No additional items were formally recorded.
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## **10. Adjournment**

The meeting was adjourned at 7:18 PM.

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## **11. Next Meeting**

**February 4, 2026 at 6:00 PM**

Location: O'Brien Memorial Library

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