

BLUE RIVER PARK & RECREATION DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING MINUTES

Date: May 13, 2026

Time: 6:00 PM – 7:15 PM

Location: O'Brien Memorial Library (with call-in option)

Prepared By: Shanon Goodpasture-Lehr

1. CALL TO ORDER

The meeting was called to order at 6:00 PM.

2. ROLL CALL

Board Members Present:

Shanon Goodpasture-Lehr

James Parks

Kristin Gustafson

Sarah Hunter

Board Members Absent:

Melanie Stanley

Others Present:

Natalie Moore

Sam Swetland

Katy McAlister

Cyndee Parks-Trucks

Terry Herndon

Braden Ravenscraft

Matt McRae

Megan Heurion

Remote Attendees: None

A quorum was established.

3. AGENDA REVIEW

No formal changes to the agenda were recorded.

4. APPROVAL OF MINUTES

Motion: James Parks moved to approve the April 8, 2026 and April 15, 2026 meeting minutes.

Second: Shanon Goodpasture-Lehr

Vote: Passed unanimously

5. PUBLIC COMMENT

- Natalie Moore presented a park use application for a drum circle event scheduled for May 15, 2026.
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6. NEW BUSINESS

6.1 Park Use Application – Natalie Moore

Motion: Shanon Goodpasture-Lehr moved to approve the park use application for May 15, 2026.

Second: James Parks

Vote: Passed unanimously

6.2 Lane County Grant & Environmental Review

- Matt McRae (Lane County) provided an update on grant status.
- The District will need to establish a funding plan.
- Lane County can perform the required environmental assessment.

- Materials will be provided to the Board for review.
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6.3 Pedestrian Path Feasibility

- Braden Ravenscraft presented information on a pedestrian path feasibility grant through OSU.
 - Requested documentation confirming Sarah Hunter's appointment to the Three Sisters Meadow Committee.
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6.4 Three Sisters Meadow Committee Representation

- The Board confirmed Sarah Hunter was previously appointed as the District's representative.
 - Prior meeting minutes will be provided as documentation.
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6.5 Budget Planning

- Initial budget discussion was held.
- Due to time constraints, further discussion was deferred.

Consensus: The Board agreed to hold a special meeting on May 27, 2026 at 6:30 PM for continued budget discussion.

6.6 Chromebook Purchase

Motion: Sarah Hunter moved to approve the purchase of two Chromebooks for District use.

Second: James Parks

Vote: Passed unanimously

6.7 Board Roles

- Shanon Goodpasture-Lehr is serving as Secretary and Treasurer.
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6.8 Facilities & Operations

- Quote received from “Bucks Portable Toilets” (no action taken).
 - Lane Electric billing issue identified as an error/oversight.
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6.9 Vegetation Management

- Discussion regarding Reed Canary grass.
 - Sarah Hunter will follow up on prior findings.
 - Potential use of willow stakes discussed; coordination with Lane County recommended.
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6.10 Policies & Bylaws

- The Board discussed updating District policies and bylaws.
 - Work will begin in coordination with Special Districts Association of Oregon.
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7. BOARD MEMBER STATUS

- Kristin Gustafson departed the meeting at approximately 7:00 PM.
 - A quorum remained present.
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8. OTHER BUSINESS

- Email received from George Collins regarding park redesign; no formal action taken.
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9. ADJOURNMENT

The meeting was adjourned at 7:15 PM.

10. UPCOMING MEETINGS

- **Special Budget Meeting:** May 27, 2026 at 6:30 PM
 - **Next Regular Meeting:** June 10, 2026 at 6:00 PM
 - **Location:** O'Brien Memorial Library
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